

Appendix 1 – Food Safety Service Plan: Programmed (proactive) Activity

Proactive Tasks	Level of Activity		Progress
	Predicted activity 2016-17	Recorded activity up to 28 February 2017	RAG Status
Planned food hygiene inspections (risk group A-D, in addition to those below)	300	268	Green
Alternative Enforcement Strategy (AES) (e.g. cake makers and childminders)	130	71	Amber
Revisits	100	60	Amber
Inspections of new food businesses	100	125 ¹	Red
Visits to Approved Establishments	10	7	Green
Primary Authority Partnership Activity – includes requests for advice, attendance at meetings and provision of training ²	15	6	Amber
Other proactive visits (food, water and environmental samples/advisory)	150	206 ³	Green
Prosecutions and cautions	1	2	Green
Formal action (service of notices, closures)	20	18	Green
Food safety and public health promotion	6 food hygiene courses attended by 83 people. Two Food and Safety Newsletters Tweets and Facebook posts – promotion of food hygiene courses, “re-tweets” of FSA tweets, businesses with FHRS 5		

Notes

1. The number of new businesses continues to be an unpredictable demand on resources. This figure includes a small number of brand new start-up businesses but the majority are changes of ownership of existing businesses. They all have to be added to the premises database and visited as soon as possible. These figures will need to be monitored in order to ensure that new businesses are not visited at the expense of high risk established businesses.
2. Each activity is charged to Cambridgeshire Catering and Cleaning Services (CCS) in accordance with the agreed cost recovery arrangements.
3. This figure includes visits recorded as "no access/abortive". Usually this is because there wasn't anyone at the premises at the time. This is inevitable as there is an expectation that inspections are unannounced unless to do so would defeat the purpose of the visit. There were also occasions when businesses had changed their expected opening hours, when they failed to keep appointments and when subsequent enquiries revealed that the business had in fact ceased trading.